

POSITION DESCRIPTION

POSITION TITLE:	Class II Driver/Laborer	DEPARTMENT:	Water
GRADE LEVEL:	Hourly - \$21.63/hr	LOCATION:	Water
FLSA STATUS:	Non-Exempt	UNION:	AFSCME
EEO CATEGORY:	Operatives	PREPARED DATE:	01/25/2024

BASIC POSITION FUNCTION: Various Municipal duties involving inspection, maintenance and repair of Water Department infrastructure to maintain water quality and service to the public.

DUTIES AND RESPONSIBILITIES:

- Read, install, and diagnose water meters and remote reading systems.
- Maintain and repair water distribution system including fire hydrants, line valves, valve vaults, buffalo boxes and service valves.
- Locate water system underground utilities with the use of maps and line locating equipment.
- General inspection and maintenance of vehicles.
- Clean and maintain Water Department facilities and grounds.
- May perform duties of similar complexity in any village department as required or assigned.
- Must be able to respond to 24-hour call out.
- Other duties may be required and assigned.

POSITION REQUIREMENTS:

- Requires the ability to operate, maneuver and/or provide simple but continuous adjustment on equipment, machinery and tools and/or materials used.
- Ability to interpret instructions furnished in written, oral, diagrammatic or schedule form. Ability to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objective.
- Minimum education of a GED or HS diploma.
- Ability to read, write, understand and communicate in English.

TOOLS AND EQUIPMENT USED:

- Powered & non-powered hand tools
- Trucks and/or snow plowing equipment

REQUIRED KNOWLEDGE, SKILL & ABILITY:

- Class A or B CDL license desired, or ability to obtain one within 6 months of starting employment.
- Must pass IDOT physical and drug screen
- Must complete a background investigation
- Must meet a 25-mile residency requirement

DESIRED EXPERIENCE OR TRAINING:

- 6-36 months experience in the area of municipal maintenance
- Basic skills in the areas of vehicle and equipment repair

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Walks, sits, stands, bends, lifts, climbs ladders and/or stairs. Moves continually during working hours. Subject to lifting over 80 pounds without assistance, and 110 pounds with assistance. Use hands/fingers to grasp, handle or feel objects, tools, or controls, and reach with hands and arms. Specific vision abilities required include close vision, distance vision, color vision, peripheral vision, depth perception, and the

ability to adjust focus. Hepatitis vaccine is required.

SELECTION GUIDELINES:

Formal application, rating of education and experience, oral interview, reference check, background check, physical examination and job related tests may be required.

HOW TO APPLY:

Interested parties should submit an application to hr@villageofalsip.org.

Resumes and Applications can also be dropped off at the Village Hall Human Resources Office.