

JOB OPENING

SERTOMA CENTRE, INC.
4331 West Lincoln Highway, Suite E
Matteson, IL 60443

POSITION TITLE: Psychosocial Rehabilitation (PSR) Counselor DD/MI (QMHP) – Full-Time

POSITION REPORTS TO: Assistant Clinical Manager (DD/MI)

POSITIONS SUPERVISED: None

POSITION SUMMARY:

Join a new program at Sertoma Centre! Our DD/MI Program addresses mental illness specifically experienced by individuals with intellectual and developmental disabilities. You will support people with dual diagnoses in developing skills to manage mental illness, socialize with others, and decrease reliance on professional supports.

As a Psychosocial Rehabilitation (PSR) Counselor DD/MI (QMHP), you will become part of a team that supports consumers (individuals served) in their path toward recovery within a community setting. Our counselors make a difference every day in the community and in the lives of the individuals we serve. Our counselors are a valuable member of the Community and Mental Health Counseling Team. Sertoma Centre offers you the opportunity to work in a team environment, opportunities for professional growth, weekly clinical supervision required for licensure provided as part of employment, and free on-site CEUs offered at least four times/year. Additionally, you will receive competitive wages, eleven paid holidays, and generous paid time off. Join our team and make a difference in the world.

POSITION RESPONSIBILITIES:

- Facilitate psycho-educational groups.
- Participate in consumer outings.
- Provide individual psychotherapy for consumers on assigned caseload.
- Coordinate all treatment services (PSR, case management, psychiatry, primary care, etc.) for consumers on assigned caseload.
- Complete authorizations for services with managed care companies.
- Complete annual Mental Health Assessments for consumers on assigned caseload.
- Collaborate and develop individualized Treatment Plan every six months for consumers on assigned caseload.
- Document all consumer services in electronic clinical record.

QUALIFICATIONS:

- Master's Degree in a Human Services related field.
- Minimum of one year experience working with individuals with mental illness and working knowledge of the recovery model preferred.
- Experience with Medicaid Rule 132 documentation and billing requirements preferred.
- Current license in Counseling or Social Work preferred.
- Valid Illinois driver's license and documentation of current auto insurance, with a good driving record and car available.
- Must be willing to work evenings/weekend hours as necessary and be on call to respond to emergencies.

ONLY ONLINE APPLICATIONS WILL BE ACCEPTED

If interested, please apply online via our web site, www.sertomacentre.org,
click on "Career Opportunities" and "Search Here."